



SUPERVISOR/CO-SUPERVISOR CHANGE POLICY

ACADEMIC BOARD 26-002

DESCRIPTION OF THE SUPERVISOR/CO-SUPERVISOR
CHANGE POLICY

Abstract

Description of the Supervisor/Co-Supervisor Change policy at Paragon International
University

Hardcopy deposited at
Office of the Rector

Approved by Academic Board on 9 February 2026

WE, THE UNDERSIGNED MEMBERS OF THE ACADEMIC BOARD,
HAVE APPROVED THIS POLICY

SUPERVISOR/CO-SUPERVISOR CHANGE POLICY

Academic Board Policy 26-002

BOARD MEMBERS

Bradley J. MURG, Ph.D. (Provost and Board Chairperson)

Meirambek ZHAPAROV, Ph.D. (Vice Rector for Research and Board Member)

Pahlaj MOOLIO, Ph.D. (Dean of MSF and EAS Faculties and Board Member)

Kashif Hasan KHAN, Ph.D. (Dean of School of Graduate Studies and Board Member)

Robert Flinn, MFA (Dean of School of Arts, Humanities, and Languages and Board Member)

Vichera HEANG (Dean of ENGR and Board Member)

Neil Ian UY (Dean of ICT Faculty and Board Member)

Ruslan ISAEV, Ph.D. (Associate Dean of ICT and Board Member)

ACCEPTED AND APPROVED ON THIS DAY

9 February 2026

SUPERVISOR/CO-SUPERVISOR CHANGE POLICY

1. General Provision

A PhD candidate may request a change of supervisor or co-supervisor if academic, professional, or research-related concerns arise. The University is committed to ensuring a productive, respectful, and supportive research environment. A change of supervisor shall not prejudice the student's academic standing.

2. Eligibility and Submission Requirements

- The request must be submitted formally in writing to the Department Chair or Program Coordinator and the Dean of the Graduate School.
- The request must include a clear academic justification outlining the reasons for the proposed change.
- The student must be in good academic standing, normally defined as a minimum GPA of 3.0/4.0 or equivalent, and must demonstrate satisfactory research progress.
- The proposed new supervisor must meet the supervisor qualification requirements in accordance with the University's Supervisor Qualification Policy and relevant Cambodian Government regulations.
- The proposed supervisor must provide written consent confirming willingness and availability to supervise the student.

3. Review and Approval Process

- Upon submission, the Department shall review the request in a confidential and impartial manner.
- Where necessary, an Ad Hoc Review Committee shall be constituted to evaluate the request. The committee shall consist of:
 - The Director or Coordinator of the program;
 - The Dean of the Graduate School; and
 - The Assistant Secretary of the Graduate School (Assistant SGS).

- The Review Committee shall evaluate the academic justification, supervisory capacity, and continuity of the student's research progress.
- The committee shall submit its recommendation to the Dean of the Graduate School.
- The Dean of the Graduate School shall issue the final decision.
- The decision shall normally be communicated within one month of receiving a complete application.

4. Academic and Administrative Implications

- A change of supervisor shall not automatically result in an extension of the maximum duration of the doctoral program. Any extension must follow standard university regulations and requires formal approval.
- The student may be required to revise their research proposal, subject to approval by the new supervisor and the doctoral committee.
- All supervisor or co-supervisor changes shall be formally documented and recorded in the student's academic file to ensure transparency, institutional accountability, and compliance with accreditation and quality assurance standards.

5. Governance and Compliance

All supervisor change requests shall be processed in accordance with institutional regulations and national higher education requirements. The Graduate School shall maintain official records of all changes to ensure compliance with academic governance and accreditation standards.